

Curriculum Vitae

A.K.M Helal uz Zaman

Professor and Chairman

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Key Strengths

- Professor and Chairman Department of Business Administration, ASA University Bangladesh (ASAUB).
- A former Lecturer, Department of Accounting, University of Dhaka.
- Worked as a Research Officer, Bangladesh Planning Commission, Government of Bangladesh.
- A retired civil servant of Bangladesh Civil Service (Administration) having 26 years of experience.
- Worked in various capacities for the Government of Bangladesh, some of which are mentioned below:
 - Secretary, Ministry of Public Administration. Promoted on 09.02.2025 as a Deprived Officer giving retrospective from 18.09.2007.
 - Secretary-In-Charge, Ministry of Chittagong Hill Tracts Affairs.
 - Additional Secretary (Administration and Expenditure Control), Finance Division, Ministry of Finance.
 - Chairman, Bangladesh Rural Electrification Board.
 - Joint Secretary (Hospital, Nursing and Gender Issues), Ministry of Health and Family Welfare.
 - Director Accommodation, Ministry of Housing and Public Works.
 - Deputy Secretary, Ministry of Establishment (now Ministry of Public Administration).
 - Deputy Commissioner, Sylhet.
 - Deputy Commissioner, Narayanganj.
 - Director (Estate), Rajdhani Unnayan Kartipakkha (RAJUK).
 - Additional Deputy Commissioner (Revenue and General), Bogura.
 - Upazila Nirbahi Officer, Akkelpur and Tangail Sadar.
 - Metropolitan Magistrate, Dhaka.
 - Trying Magistrate, Magura.
 - Upazila Magistrate, Morrelganj, Khulna.
 - Assistant Commissioner and Magistrate, Jessore Collectorate, Jessore.

- Teaching experience at the public and private university level as well as in the Bangladesh Public Administration Training Centre (BPATC), Savar, Dhaka. Taught courses in universities at undergraduate and graduate level: International Business, Entrepreneurship Development, Financial Management, Training & Development, Organizational Behavior, Human Resource Management, Organization Development, Microeconomics, Macroeconomics, Business Law, Taxation, Compensation Management and others.
- Having a Law degree from National University, Bangladesh.
- Worked as Team Leader in a research project on “A Review of Land Laws in Bangladesh” at Human Development Research Centre (HDRC), Dhaka, Bangladesh.
- Worked as a Senior Economist, Policy Research Institute (PRI), Banani, Dhaka, Bangladesh.
- Enthusiastic team member whose participation brings out the best in others.
- Having leadership qualities and ability to work and lead a team.
- Proficient in analytical ability.
- A person with strong commitment and dedication.
- Fluency in Bengali, English and Russian.
- Good communication skills.
- Capable of independent thinking, making recommendations and taking decisions.
- Computer literate.
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Personal Details

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| 1. Name | : | A.K.M. Helal uz Zaman |
| 2. Father's Name | : | Md. Akbar Ali |
| 3. Mother's Name | : | Firoza Begum |
| 4. Date of Birth | : | 20.06.1952 |
| 5. Nationality | : | Bangladeshi |
| 6. Marital Status | : | Married |
| 7. NID | : | 2691649099772 |
| 8. Mailing Address | : | Road # 6, House # 22, Flat # 2/8, Dhanmondi,
Dhaka-1205 |

9. Permanent Address : Village- Baot, Upazila- Gangni, District- Meherpur.
10. Contact number : (+88) 01708-516078
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Education Qualifications:

Name of the Examination	Name of the Educational Institution	Year of Completion	Division/Class/ Grade
Secondary School Certificate	Kushtia Zilla School	1967	First Division 6 th Position Jessore Board
Higher Secondary Certificate	Dhaka College	1969	First Division 9 th Position Dhaka Board
Preparatory Course	Kiev State University, USSR	1973	Excellent Grade
Bachelor & Master of Arts in Economics (4 years program)	Donetsk State University, U.S.S.R	1977	Excellent Grade
Ph.D (Economics)	University of Helsinki, P. West, Finland	1990	Awarded

Training (Local):

- Completed and Advanced Training Course on Research Techniques in Social Science held from June 26 to August 4, 1978. The course was sponsored by Bureau of Economic Research, University of Dhaka.
- Completed Foundation Training and Law and Administration Course at the Civil Officers' Training Academy, Dhaka held from January 30 to August 22, 1981.
- Completed Computer Course at the Public Administration Training Centre, Savar, Dhaka held from November 12 to December 27, 1991.
- Completed Land Administration and Revenue Management at the Public Administration Training Centre, Savar, Dhaka held from November 14 to November 19, 1992.

- e) Completed Training Course on Disaster Management at the Public Administration Training Centre, Savar, Dhaka held from December 5 to December 12, 1993.

Training (Foreign):

- a) Completed Training Course on Rural Development and Poverty Alleviation at the National Institute of Rural Development, Hyderabad, India (held from August 5 to September 30, 1994).
- b) Completed Training Course on Contract Management held in the United Kingdom (U.K) from February 22 to March 05, 1999.

Publications:

- i. “Managing Climate Change in Bangladesh. ASA University Review, Vol-6, No.-1, January-June 2012.
- ii. “Public-Private Partnership in Economic Development of Bangladesh”. ASA University Review Volume-5, No.-2, July- December, 2011.
- iii. “Small and Medium Enterprises Development in Bangladesh: Problems and Prospects”. ASA University Review, Volume 5 No.1, January- June, 2011.
- iv. "Urbanization in Bangladesh: Present Status and Policy Implications". ASA University Review, Volume 4 No.2, July December, 2010.
- v. “Malnutrition rampant among Preschool Children in Bangladesh” Prime University Journal, Vol.3, No. 1, January-June, 2009.
- vi. “Public Private Partnership for Essential Health Services in Bangladesh: development, achievements and challenges”, Paper published and presented at the International Conference on Public Private Partnership in Health Care for the Poor and the Disadvantaged held in Dhaka from October 19-21, 2003.
- vii. “Export and Import Behavior of Bangladesh: An Empirical Analysis” was published in Bangladesh Journal of Public Administration, Vol. IV. No. 1, January 1990.
- viii. “Extension problems of new varieties of oil seeds at farm level” was published in Civil Officers’ Training Academy Journal, Vol-4, No.-2, December, 1981.

Research Works and Articles:

- i. A study on Government subsidy to Jute industry.
- ii. A study on Government subsidy to irrigation water.
- iii. A study on government subsidy to fertilizer.

The research projects (i-iii) were sponsored by Bangladesh Planning Commission and these were prepared for General Economics and Evaluation Division, Bangladesh Planning Commission. Professor M. Habibullah, Department of Accounting, University of Dhaka was the Project Leader of these studies. I worked as Research Associate of the research studies.

- iv. Worked as Project Director of the Research Project “Socialistic approach of National Income Accounting and its applicability in Bangladesh”. The project work was sponsored by Bureau of Business Research, University of Dhaka.
- v. As a participant of Second International Diploma Course on Decentralized Planning for Small Business, Rural Development and Poverty Alleviation (05 July-30 September, 1994) at National Institute for Rural Development, Hyderabad, India. I prepared a research paper on “Village Planning for Education, Health and Family Welfare”.
- vi. Writings on different socio-economic issues were published in different daily newspapers.
 - a) Currency devaluation in LDCS, The Independent, August 8, 1997.
 - b) Attaining the objectives of our rural development, The Independent, July 9, 1996.
 - c) Bangladesh-Japan trade relations, The Independent, July 1, 1997.
 - d) Natural disaster management, The New Nation, August 11, 1980.

Experience as Consultant:

- i. Worked as a Senior Economist, Policy Research Institute (PRI), Dhaka, Bangladesh for about one year and contributed towards preparation of Sixth Five Year Plan of Bangladesh including the introductory chapter as well as chapter on Energy and Power, Health, Education, Industry and Small and Medium Enterprises in 2010.
- ii. Worked as a Consultant in a project on Bangladesh Water PaCT: Partnership for Cleaner Textile in 2015. The project was sponsored by Policy Research Institute (PRI) and funded by IFC.

- iii. Worked as a Team Leader of the project on Review of Land Laws in Bangladesh at Human Development Research Centre (HDRC), Dhaka, Bangladesh for about three years. The project was sponsored by Manusher Jonno Foundation (MJF) and funded by the Government of Netherlands.

Teaching Experience:

- i. Served as a Professor, Department of Business Administration, ASA University Bangladesh since July 1, 2012. Taught courses on International Business, Entrepreneurship Development, Financial Management, Training & Development, Organizational Behavior, Human Resource Management, Organization Development, Microeconomics, Macroeconomics, Business Law, Taxation, Compensation Management and others.
- ii. Served as an Associate Professor, Department of Business Administration, ASA University Bangladesh from 02-05-2010 to 30-6-2012.
- iii. Worked as an Associate Professor and Chairman, Department of Business Administration, Prime University, Mirpur, Dhaka.
- iv. Worked as an Instructor (teaching the entry-level and mid-level civil servants under different cadres) at Bangladesh Public Administration Training Centre (BPATC) from 05-03-1990 to 19-1-1991.
- v. Served as a Lecturer in the Department of Accounting, University of Dhaka from 15-2-1978 to 29-01-1981.

Other Administrative Experiences:

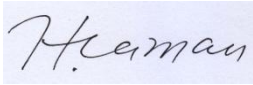
- i. Worked as Treasurer, ASA University Bangladesh for 4 years. The position was held with the approval of the Government of Bangladesh.
- ii. Worked as Vice-Chancellor In-Charge, ASA University Bangladesh for 1 year.

Civil Service Experience:

I joined Bangladesh Civil Service on 30.01.1981. Held different positions under various ministries of the Government of the People's Republic of Bangladesh. Some of the positions held are mentioned below:

Sl	Position	Ministry/ Department
1	Secretary	Ministry of Public Administration. Promoted on 09.02.2025 as a Deprived Officer giving retrospective from 18.09.2007.
2	Secretary In-Charge	Ministry of Chittagong Hill Tracts Affairs
3	Additional Secretary (Administration and Expenditure Control)	Finance Division, Ministry of Finance
4	Chairman	Bangladesh Rural Electrification Board
5	Joint Secretary (Hospital, Nursing and Gender Issues)	Ministry of Health and Family Welfare
6	Deputy Secretary	Ministry of Establishment (now Public Administration)
7	Deputy Commissioner, Sylhet	Cabinet Division
8	Deputy Commissioner, Narayangonj	Cabinet Division
9	Director (Estate)	Rajdhani Unnayan Kartipakkha (RAJUK)
10	Director Accommodation	Ministry of Housing and Public Works
11	Deputy Secretary	Ministry of Establishment (now Public Administration)
12	Senior Assistant Secretary	Roads and Railway Division, Ministry of Communication
13	Senior Assistant Secretary	Ministry of Commerce
14	Additional Deputy Commissioner(Revenue and General), Bogra	Ministry of Establishment (now Public Administration)
15	Thana Nirbahi Officer, Akkelpur & Tangail	Ministry of Establishment (now Public Administration)
16	Deputy Director	Bangladesh Public Administration Training Centre, Ministry of Establishment (now Public Administration)
17	Metropolitan Magistrate	Ministry of Home Affairs
18	Assistant Director, Local	Local Government Division, Ministry of Local

	Government	Government, Rural Development and Cooperatives, Faridpur
19	Land Acquisition Officer, Magura	Ministry of Land
20	Trying Magistrate, Magura, Upazila Magistrate, Morrelganj, Khulna, Assistant Commissioner, Jessore,	Ministry of Establishment (now Public Administration), Ministry of Land



(A.K.M. Helal uz Zaman)